

ARTICLE I

Organization Name: Talking Hands

ARTICLE II

Purpose:

- Inform about Deaf Community Events
- Educate about sign language (ASL) and deaf culture
- Complete (at least) one activity geared towards the community a semester (community service)
- Encourage the involvement of Deaf and Hearing

ARTICLE III

Officers:

- President
- Vice President
- Secretary
- Treasurer
- Historian

Qualifications:

All officers are required to know some sign language and have at least a 2.0GPA

Duties:

President:

- Preside over meetings
- Public relations
- Responsible representative of THC
- Initiate the planning of activities
- Conduct meetings in organized manner
- Manage miscellaneous responsibilities

Vice President:

- Preside over meetings in absence of President
- Encourage member networking and communication
- *Social Networking (Facebook)

Secretary:

- Transcribe all correspondence of meetings
- Maintain and present minutes
- Maintain email account
- Maintain attendance records

Treasurer:

- Set up and maintain bank account
- Maintain an accurate record of the account
- *All expenditures **must** be approved by the club prior to the expenditure
- Accurate record of all transactions
- Collect dues when deemed appropriate

Historian:

- Document events via camera
- Make notification of all meetings and activities
- Manage the online involvement portal (AXES) and website
- General support of other officers/club when needed

Officers can freely interchange responsibilities to promote a cohesive group.

Each THC officer and member should be:

- A respected representative
- Aide and assist in all activities
- Promote the advancement

Elections:

Elections will be held every spring during the third to the last meeting. The last two meetings will be conducted by the newly appointed officers.

Term of Office:

Officer positions will be held from the beginning of Fall to the end of the Spring semester.

Meeting date and time will be based upon majority vote.

Faculty advisors:

At least one advisor must be fluent in sign language.

Duties:

- Available for guidance
- Help in activities
- Give constructive criticism
- Willing to go on field trips

ARTICLE IV

Quorum: Four people are required to have a meeting. If the four are the officers then it will be an officer meeting.

ARTICLE V

No one can be on scholastic probation.

Everyone must have an honest interest in learning and using sign language.

Membership is open to the student body.

ARTICLE VI

Dues will be collected when deemed appropriate.

ARTICLE VII

By-Laws:

None at this time. They will be developed as needed.

ARTICLE VIII

Amendments:

None at this time. They will be developed as needed.